

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: August 28, 2017

To: All School Principals, Division and Department Heads

Subject: DESIGNATION OF SITE GIFTED AND TALENTED SITE TEAM LEADER
AND PARENT DISTRICT ADVISORY COUNCIL MEMBER

**Department and/or
Persons Concerned:** Principals and Vice Principals

Due Date: September 8, 2017

Reference: None

Action Requested: Complete and return the attached form.

Brief Explanation:

We ask that you complete and return the attached form designating your site GATE Team Leader and site GATE DAC Representative to our office by September 8, 2017. Our goal is to ensure that site staff members who provide services related to Gifted and Talented programming receive communications regarding training and resources to support your site's compliance with GATE program requirements.

Our intent is to identify the person at each site who, regardless of position title, handles any aspect of GATE education, compliance services, support, and assessment. We will include all such persons on our GATE educator listserve and invite them to all available training and professional development opportunities over the course of the school year.

One GATE District Advisory Committee (GATE DAC) Representative is invited to attend the monthly GATE DAC Meetings. This parent will communicate information gained to your GATE parent community and act as your site's one vote in GATE DAC matters. Should your GATE DAC Representative be unable to attend a meeting, a name as an alternate is also requested to represent/vote on your school site's behalf. Both the GATE DAC Representative and the alternate will be added to the official GATE DAC sign-in sheet in addition to the GATE DAC listserve so that they may receive information about upcoming meetings and handouts provided at GATE DAC meetings.

Please submit the completed GATE Site Information form to Office of Leadership and Learning, Ed. Center, room 2023, Attn: Chris Marra. You can email the form to cmarra@sandi.net.

APPROVED:



Jim Solo
Executive Director
Office of Leadership and Learning

Attachments (2)

2017-18 GATE Site Information

Due: September 9, 2016

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|---|-----------------------------|-------------------|--------------|
| SCHOOL: | | PRINCIPAL: | |
| SITE Contacts: | | | |
| Administrator in charge of GATE: | School Phone and Extension: | Email: | |
| GATE Team Leader Expert: Appoint an experienced, GATE certified teacher who will support staff and parents regarding instructional and social/emotional needs of GATE students and inform the school community of professional development and other activities offered by the GATE Office. | | | |
| Name: | School Phone and Extension: | Email: | |
| GATE District Advisory Committee Representative (GATE DAC): Select a parent representative who will attend a monthly meeting on Monday nights and communicate knowledge and information gained at meetings to the GATE parent community at your site. Your site has one vote on the GATE DAC which is cast through your site representative. Select an alternate representative should the first be unable to attend. | | | |
| Name of Parent Representative: | Phone Number: | Email: | |
| Name of Alternate Parent Representative: | Phone Number: | Email: | |
| Principal's Signature: | | | Date: |

PLEASE RETURN THIS FORM ON OR BEFORE SEPTEMBER 8, 2017 TO:

**Office of Leadership & Learning, Ed. Center, room 2023
Email: cmarra@sandi.net**

2017-2018 GATE DAC Meeting Schedule

All meetings are held on the second Monday of the month
at the Ballard Parent Center Auditorium from 6:30 p.m. – 8:00 p.m.

September 11, 2017

October 9, 2017

November 13, 2017

December 11, 2017 (Steering Committee – all welcome)

January 8, 2018 (Location to be determined)

February 12, 2018

March 12, 2018

April 9, 2018

May 14, 2018

June 11, 2018 (Steering Committee – all welcome)

Childcare and translation services are provided for GATE DAC meetings, except for the meetings on
December 11, 2017 and June 11, 2018.